



## Curatorial and Collections Management Internship

**Description:** The Studebaker National Museum was established to be the center for education, preservation, and interpretation of design and innovation. This is accomplished through programming, active collecting, and the display of vehicles, archives, and artifacts that showcase the local and global influence of Studebaker and related industrial innovators. In pursuit of this vision, the Museum is one of only three automotive museums to earn accreditation from the American Alliance of Museums.

An important part of successfully fulfilling the mission of the Museum is to provide foundational experiences for the next generation of Museum professionals. The Museum is seeking internship candidates who wish to gain hands-on experience in the museum or non-profit management fields.

**Responsibilities:** Workflow will be carefully monitored and assigned by the Curator at the Museum. Projects will be determined based on the interest of each intern as well as the needs of the Museum. During their term at the Museum, an intern may work on projects inclusive of any of the following areas:

- Museum collections management including but not limited to accessioning, organizing, and condition reporting both the Museum's small and large collection items.
- Assist with the curation of permanent and rotating exhibitions and galleries in the Museum
- Assist with the creation of interpretive signage and physical and digital interactive elements in the Museum galleries
- Research and write articles for the website and blog of the Museum
- Aid in the care of the Permanent Collection of carriages and automobiles as needed.
- Assist with the creation of educational materials.
- Perform research in Studebaker Corporate archives.
- Assist in the execution of the Concours d'Elegance at Copshaholm

**Qualifications:** Internships are available for any student enrolled in an undergraduate or graduate school program. Candidates will be judged based upon demonstrated interest in the field as well as past experience and education. Familiarity with Microsoft Office, and PastPerfect are encouraged by not required.

**Describe how this internship offers an experiential learning opportunity, the skills you expect the student to develop, and the networking opportunities the student will have:**

The entirety of the internship is based upon the student learning the role of curation by handling tasks that are required of a Curatorial department. Students will be taught the entirety of the process of artifact handling from accessioning items into the collections to caring for them in the long-term. As these tasks are difficult to teach in a classroom, learning must occur through process actual donations. At the end of the internship, the student will be skilled in the procedures that are required for accessioning artifacts as well as be familiar with many of the complications associated with this process.

The student will also play an instrumental role in creating and releasing the interpretive material that takes the Museum beyond just collection to education. These materials generated will be used in the

Museum's galleries and by everyday Museum visitors. The skills that will be practiced in these tasks will allow the student to learn about breaking down complicated topics for the Museum visitors and showing how an object and its interpretative materials must work together for the betterment of the student.

The student will spend significant time with the Museum's professional staff who have ties through both the automotive Museum world and beyond. The staff is always happy to share and use their connections on behalf of the interns. Visits to other area Museums will also be arranged to ensure that the intern is exposed to the wide array of Museum jobs and professionals.